



LOS ANGELES COUNTY INFORMATION SYSTEMS COMMISSION

383 Kenneth Hahn Hall of Administration • 500 West Temple Street • Los Angeles, CA 90012
(213) 974-1431 • (213) 633-5102 (Fax)

Members

Raoul J. Freeman,
Ph.D. *Chair*

T. Austin Bordeaux
William Chen
Ying Tung Chen
Jonathan S. Fuhrman
Marilyn G. Katherman
Tom Ross
Alfred S. Samulon
Arnold Steinberg

MINUTES OF REGULAR MEETING of

September 18, 2006

Room 372 Kenneth Hahn Hall of Administration

Members Present

Raoul Freeman, Chair
William Chen
Jonathan Fuhrman
Marilyn Katherman
Tom Ross
Fred Samulon

Members Excused

T. Austin Bordeaux
Ying Tung Chen
Arnold Steinberg

CALL TO ORDER

Chairman Raoul Freeman called the meeting to order at 3:32 p.m.

APPROVAL OF MINUTES OF JANUARY 9 AND MAY 8, 2006

On motion of Commissioner William Chen, seconded by Commissioner Fred Samulon and unanimously carried, the minutes of January 9 and May 8, 2006 were approved as submitted.

ELECTION OF CHAIRMAN

Nominations were opened from the floor for Chairman for 2007. Commissioner Samulon nominated Raoul Freeman, seconded by Commissioner Katherman. There being no further nominations, nominations were closed.

On motion of Commissioner Ross, seconded by Commissioner Samulon, and unanimously carried, Raoul Freeman was elected Chairman for 2007.

UPDATE ON LEADER

Russ Hibbs, DPSS, reported the following:

- The release of the Request for Proposal (RFP) is targeted for March 2007. Fox Systems, Inc. of Arizona is assisting with the RFP. A new contract may be approved by May 2008, resulting in an overlap with the contract extension with Unisys.
- The extension of the contract with Unisys will be for five years starting May 1, 2007.

Chairman Freeman thanked Mr. Hibbs for his update on LEADER.

UPDATE ON eCAPS

J. Tyler McCauley and Robert Davis reported the following eCAPS' status:

- Phase I of eCAPS completed a full financial cycle with a book closing completed on August 23. The application is stable and following a regular nightly cycle processing approximately one million documents each month. All objectives for Phase I were met.
- Reporting has improved over time but extracting timely information for department operational needs remains a concern. Additionally, training departments on new functionality needs to be expanded based on the one year of experience.
- Phase II began with the CAO preparing the 06-07 Budget using eCAPS. Training is ongoing with 22 departments on use of the application for preparation of the 07-08 budget.
- In June of this year, a pilot was begun at Rancho Los Amigos National Rehabilitation Center doing electronic time collection. The pilot is scheduled to end on October 1. Training has also begun at additional DHS sites for expansion of this functionality.
- The Capital Assets function implements a single countywide capital asset application. Training begins in October with implementation scheduled for November 20, 2006.
- Implementation Analysis Documents for the Procurement and Inventory function are complete and software modifications have been approved by the eCAPS Advisory Committee. Procurement is scheduled to go live for central purchasing in March 2007, department delegated purchasing will begin in March 2008, and Inventory is scheduled to go live at the Department of Public Works in July 2008.
- Implementation Analysis Documents have also been completed for Human Resources applications, replacement of DPW's Financial Accounting System and the Auditor-Controller's Interest Allocation application.

- In regards to Phase III, the eCAPS Advisory Committee is reviewing options for the continued development of the County's financial and human resources applications.
- The CIO's office did a survey on how users viewed eCAPS since the Phase I implementation. Generally, the results were favorable. However the reporting function had mixed reviews as did the Help Desk (particularly in regards to their response time). These surveys will be on-going.

After a question and answer period, Chairman Freeman thanked Mr. McCauley and Mr. Davis for their informative presentation.

E-GOVERNMENT REVIEW

Commissioner Samulon stated that the Assessor's Office reported a savings of \$796,000 by having various applications related to a new Tax Portal on-line for the public. Other Commissioners are still waiting for information from their respective Department assignments. Chairman Freeman stated this item will be revisited again in the near future.

MATTERS NOT ON THE POSTED AGENDA (TO BE BRIEFLY DISCUSSED AND PLACED ON A FUTURE AGENDA)

1. Update on I.T. Security
2. Update on I.T. Job Reclassification
3. Audit Report on the Office of the CIO

PUBLIC COMMENT

There was none.

ANNOUNCEMENT

The next meeting is scheduled for Monday, November 6, 2006 at 3:30 p.m. in Room 372, the Sybil Brand Office Suite Conference Room.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:32 p.m.